



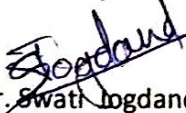
CAYM Education Trusts
Siddhant College of Pharmacy
A/P Sudumbare, Talegaon – Chakan Road, Tal: Maval, Dist: Pune -412109

AGENDA OF INTERNAL QUALITY ASSURANCE CELL MEETING

TO BE HELD ON 22th DECEMBER, 2023

TIME: 11:00A.M.

- To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 18th September, 2023.
- Submission of DVV documents on NAAC portal after successful completion of Cycle II.
- To discuss with the exam department regarding D.SY theory/practical exam and its arrangement.
- To discuss the activities to be conducted under IIC according to its quarter calendar.
- To Participate in various conference and seminars.
- To discuss regarding extension activities to be carried out by social committee, NSS and Cultural in this quarter .
- To discuss on arrangement and plan of Induction Programme for First yr. B. Pharm
- To discuss regarding MOUs and students development such as Certificate courses, Workshops and seminars.
- To discuss regarding implementation of ERP for DSY, B.Pharm and M.Pharm
- To discuss on enrollment of students for SWAYAM courses.
- To discuss about elective subject selection process for students.
- Any other point to be discussed with the permission of Chairperson.

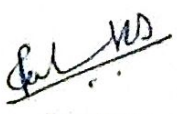

Dr. Swathi Jogdand

IQAC Coordinator


Dr. Rahul Dumbre

Principal




Principal
Siddhant College of Pharmacy,
Sudumbare, Tal.-Maval,
Dist.-Pune 412109.



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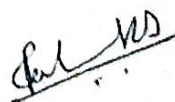
A/P Sudumbare, Talegaon –Chakan Road, Tal:MaVal, Dist: Pune -412109
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INTERNAL QUALITY ASSURANCE CELL MEETING

Name of the Institute :- Siddhant College Of Pharmacy	
1. Meeting : Internal Quality Assurance Cell	2. S. No of Meeting : 03 (2023-24)
3. Date of Meeting : 22 nd December,2023	4. Time of Meeting : 11.00 a. m.
5. Place of Meeting : CAYMETs Siddhant College of Pharmacy	
6. Chairman of Meeting: Dr. Swati Jogdand	
7. Following members were present for the meeting-	

Sr. No.	Name	Designation
1	Mr. Mihir Yadav	Member from Management
2	Dr. Rahul Dumbre	Head of Institution
3	Dr. Swati Deshmukh	NAAC Coordinator
4	Dr. Swati Jogdand	IQAC Coordinator
5	Ms. Swati Kale	IQAC Member
6	Dr. Pratima Shinde	Teachers to represent all levels
7	Mr. Vikas Kandekar	
8	Mrs. Vanita Gade	
9	Mrs. Swapnali Girme	
10	Mrs. Trupti Kajale	
11	Ms. Shubhangi Thopate	
12	Mrs. Deepali Gaikwad	
13	Mr. Navnath Gade	Administrative Officer
14	Mr. Sadip Chavan	
15	Mr. Nitin Shrirao	Nominee from Local Society
16	Ms. Sakshi Ghare	Nominee from Student
17	Mrs. Shubhangi Thopate	Nominee from Alumni
18	Mr. Basvraj Mathdevru	Nominee from Employers
19	Dr. Yogesh Talekar	Industrialist
20	Mr. Ragnath Ghare	Nominee from Parent



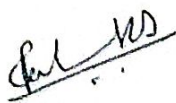

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MINUTES OF INTERNAL QUALITY ASSURANCE CELL

Subject No. 1- To take approval on minutes of Internal Quality Assurance Cell Meeting held on 18th September, 2023


Point	Action taken
To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 18th September, 2023	IQAC composition as per new norms was unanimously decide for A.Y. 2023-2024.
To initiate more tie-ups & MOUs with various organization initiate the conduct the activities accordingly	TPC coordinator approached to various institutions, industry and research laboratories for MOUs.
Student support / Enrichment activity /Programs /workshops /Seminar /Webinar to be organized by TPC , Alumni and NSS.	TPC arranged Session on Carrier Opportunities How to prepare for competitive exam 13/12/23and by Mr. Pankaj Jadhavwhile Opportunities in IT sector after b Pharm by Ms. Poonam Fagrgade an expertise . Quiz competition (GPAT Mock Test) to be conducted.
To discuss regarding Extracurricular activities to be conducted in this quarter by NSS and Social committee	Social Activity Committee organized following activities in this quarter as per committee plan. National Pharmacy week 25/9/23 , Pharma Rally, Meri mutthi mera desh 1/1/0/23 were celebrated Constitution day 28/11/23 and ABJ abdul kalam jayanti 16/10/23, Sardar Valabhai Patel Jayanti 31/10/23 were celebrated.
To initiate the process for establishment of Institution's Innovation Council and assign the roles to all the coordinators and its members as per IIC guidelines.	According to MHRD's guidelines, SCOP, Institution innovation council coordinators & members conducted all the IIC calendar activity. Institution innovation Day 15/10/23, National Education Day 11/11/23, National Pollution Control Day 2/12/23were celebrated to know aware students about Environment New policies of education, etc..





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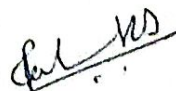
Research committees should initiated various technical event to inculcate scientific temper.	Workshop on Entrepreneurship and innovation 16/10/23, Problem solving and Ideation, Design and thinking , Critical thinking should be organized as per IIC calendar.
As per Cultural calendar national days, traditional days to be celebrated.	Cultural department celebrated Abdul kalam jayanti, Gandhi jayanti, Sardar Vallabh bhai Patel Jayanti to aware students about Indian great legends and their work done. In traditional days Navratri Festival: Dandiya event 20/10/23 was arranged for students in college campus. Students actively participated in Dandiya.
To initiate process for Submission of SSR, DVV for NAAC cycle II in IQAC	SSR documents were successfully submitted on NAAC portal on 2/11/2023. As per NAAC guidelines for Cycle II all criteria heads and members prepared data for DVV in necessary formats. Also, same data was upload on college website.
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 8th June 2023 are here by approved”.


Dr. Swati Jogdand
IQAC Coordinator


Dr. Rahul Dumbre
Principal




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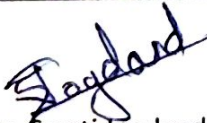
The following points were discussed and decision was taken in the meeting held on 27th December 2023

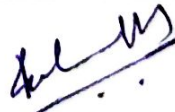
Point	Discussion
To take the approval on minutes of Internal Quality Assurance Cell Meeting held on 18 th September, 2023	IQAC composition as per new norms will unanimously decide for A.Y. 2023-2024.
To consider AQAR preparation for the A.Y 2022-23	IQAC coordinator will share new guidelines and ,Criteria Coordinators, IQAC members opted the same for the preparation of AQAR for A.Y 2022-23
DVV documents submission for NAAC cycle II	All criteria heads will provide soft and hard copies of DVV documents as per NAAC guidelines. Also, all necessary data will be uploaded on NAAC portal.
To discuss with the exam department regarding D.SY theory/practical exam and its arrangement .	Exam Committee will conduct Direct SY Internal as well as External examination as per Schedule of SPPU.
Exam department regarding SPPU practical exam and its arrangement	Exam department will conduct the SPPU theory as well as practical exam for B. pharm in allotted time and will submit necessary data towards SPPU.
To initiate the process for establishment of Institution's Innovation Council and assign the roles to all the coordinators and its members as per IIC guidelines.	According to MHRD's guidelines, Institution innovation council Meeting will conduct & members will assign to conduct all the IIC calendar activity Under IIC National Entrepreneurship Day, National Youth Day and National Science Day are planned to celebrate.
To Participate in various conference and seminars	IQAC will motivate Students and Teachers to participate in various conference and seminars.
To discuss regarding Extracurricular activities to be conducted in this quarter by NSS and Social committee	Social Activity Committee will conduct following activities Celebration of Savitribai Phule Jayanti, Swami Viveanand Jayanti, Rajmata Jijavu Jyanti, Youth day celebration, International women's day. Voter awareness program and Self defense program will be organise under Nirbhay kanya scheme.



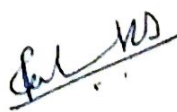
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As per Cultural calendar national days, traditional days to be celebrated.	Cultural department will celebrate Republic day, Traditional Day, Bollywood OR Retroday, Shivajayanti. Fresher's party will be organize for newly admitted students. Students will participate in various indoor and outdoor games during sports week.
To discuss on arrangement and plan of Induction Programme for First yr. B. Pharm	Academic coordinator will plan Induction program for newly admitted students of F Y B Pharm and Direct second year students.
To initiate more tie-ups & MOUs with various organization initiate the conduct the activities accordingly	TPC will approach to various organizations for MOU's such as Regulatory affairs , LSSDC, Pantapradhan Koushal Vikas Yojana and Ayurvedic college and Medicinal Garden, Pune
Student support / Enrichment activity /Programs /workshops /Seminar /Webinar to be organized by TPC , Alumni and NSS.	Students development such as Certificate courses, workshops and seminars were organized for student support. TPC & Alumni Committee collaboratively will conduct Lecture series of Alumni of our college for our students. Students visited at Ayurvedic College and Medicinal Garden as Industry Visit for study about herbal drugs.
To discuss regarding implementation of ERP for DSY, B.Phaarm and M.Pharm	All the necessary data required for Vmedulife ERP software will provide by the ERP committee coordinator and training to all the students and staff will be given regarding Vmedulife software and its working.
To discuss on enrollment of students for SWAYUM courses .	TPC should notify students and staff regarding the SWAYAM registration under NPTEL.
To discuss on elective subject selection process.	B Pharm Final year students will decide choice based subjects for curriculum as per norms of University. Students have to elect any two subjects out of 10 as per SPPU course structure.
Any other point to be discussed with the permission of Chairperson	Hence, all the subjects on the agenda were outlined and no more points were raised by the honorable committee members, the meeting were adjourned till the next


Dr. Swati Jogdand
IQAC Coordinator


Dr. Rahul Dumbre
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